

**Meeting of the Board of Directors**

**2000 Mecklenburg Street, Richmond, VA**

**10:00 AM, Saturday, January 11, 2020**

1. **Call to Order Jim May**
2. **Introductions**
3. **Review Minutes from previous board meeting All Present**
4. **Financials Jim May**
5. **Executive Director Report including: Kathy Harkey**

* **DBHDS Scope of Work & Sole Source status**
* **Bon Secours PRS in ED Project**

1. **Board Governance Committee Update Jim May**

* **SAARA of Virginia President**

1. **Vendor Contract Review All Present**

* **Commonwealth Bookkeeping Service**

1. **Old Business All Present**

**a. Operating Reserves & Signatory**

**b. SAARA Taxes & Audit; KHS & Company CPA Firm**

**c. Printing Services**

**d. Manager, Recovery Supports & Training position**

1. **New Business All Present**
   1. **New Affiliates Approval (Danville)**
   2. **SAARA Mission statement**
   3. **Board Retreat**
   4. **SAARA Center Recovery Supports & Programs Coord. Position**
   5. **Transportation options for ED travel**
   6. **Updated Affiliate toolkit**
2. **Affiliate Reports All Present**
3. **Adjournment Jim May**